

This test was intended to be taken in either the HAL test server or the QL test server. Please contact John Slanicky ([johns@palsnet.info](mailto:johns@palsnet.info), x2716) or Merideth Willett ([meridethw@palsnet.info](mailto:meridethw@palsnet.info), x3257) for IP addresses and login information!

### Barcoder Certification Practice Exam

#### Part I

- A. ISBN
- B. Serial
- C. Imprint
- D. Personal name heading
- E. Descriptive cataloging

On the blank line, in front of the number put the letter/s of the term defined for that number.

- \_\_\_\_\_ 1. Cataloging definition: Publishing information about the bibliographic item; usually gives place of publication, publisher, and date of publication.  
Publisher definition: A subsidiary organization to the publisher.
- \_\_\_\_\_ 2. Creating the bases of a bibliographic record by describing an item using AACR2R rules; includes transcription of title and statement of responsibility, publication information (imprint), physical description, assigning main and added entries.
- \_\_\_\_\_ 3. Publication issued in successive parts, bearing a numeric or chronological designation, and intended to be published indefinitely.
- \_\_\_\_\_ 4. Access point in a bibliographic record that represents a specific person responsible for or related to the resource.
- \_\_\_\_\_ 5. Publisher's number, which is a standardized number used since about 1968; books published before that will not have these numbers. Usually found on the t.p. verso or back cover. They are also used for searching and matching bibliographic records.

#### Identifying the chief source of information.

- |               |                   |                     |
|---------------|-------------------|---------------------|
| A. Title page | E. Book jacket    | I. Disc labels      |
| B. Verso      | F. CD surface     | J. Cassette labels  |
| C. Cover      | G. DVD surface    | K. Title frames     |
| D. Spine      | H. Case/Container | L. Physical carrier |

- \_\_\_\_\_ 1. What is the chief source of information for books?
- \_\_\_\_\_ 2. What is the chief source of information for music CDs?

**Part II – Matching items with items in the database and attaching the item record to the bibliographic record where a matching record is found.**

You will be given items to locate in the local database. With each item, you will be asked the OCLC record number to which you would attach the item. You will also be asked to select a course of action with the item. You will be given the opportunity, if you find the appropriate bibliographic record in the local database, to attach a barcode to the item and add the item record to the local database using the current standards. Please feel free to provide any additional comment regarding the items.

Title of item \_\_\_\_\_

**1. What is the OCLC # of the matching record that you selected?**

\_\_\_\_\_ OCLC # of the matching record.

I attached an item record to this bib record using this barcode. \_\_\_\_\_

If you considered other OCLC records as possible matches, please list the numbers here.

# _____	# _____	# _____
# _____	# _____	# _____
# _____	# _____	# _____
# _____	# _____	# _____
# _____	# _____	# _____

2. \_\_\_\_\_ There appear to be duplicate records, I would pass this/these records on to the copy cataloger. (Please \* the record which you feel is the better record.)

# \_\_\_\_\_  
# \_\_\_\_\_

3. \_\_\_\_\_ I would pass this/these records on to the copy cataloger for the following reasons.

# \_\_\_\_\_  
# \_\_\_\_\_  
# \_\_\_\_\_

4. \_\_\_\_\_ There was no matching record. I would pass this item on to the copy cataloger.

5. \_\_\_\_\_ This item would be added to the serial record according to LLSAP policy.

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